



2021 Vendor Policies & Procedures

The **4th Annual Collard Green Festival** will be held Saturday, **March 6, 2021** from **9:00 am** until **5:00 pm** at the Evergreen Airport.

Guidelines:

1. **NO VENDORS WILL BE ALLOWED TO SELL OR GIVE AWAY DRINKS OF ANY KIND!!**
2. Politicians, Organizations, Clubs, Churches – will not be allowed to give away food or drinks or any other items that will be in conflict with any registered vendor selling the same
3. Vendors can begin setting up at 12pm Friday, March 5th, however the Chamber of Commerce and festival organizers cannot be responsible for items left out overnight unattended.
4. All vendors must be unloaded and have their vehicle out of the vendor area no later than 7:30 am Saturday. No vehicles will be allowed to exit or enter the vendor area after 7:30 am.
5. All vendors must be completely set up by 9:00 am.
6. All vendors must provide their own tents, chairs, extension cords, tables, etc.
7. All vendors **MUST REMAIN SET UP UNTIL 5PM SATURDAY** for the safety of our festival goers.

Application Information:

1. Booth fees are \$30 for each 12X12 space without electricity, and \$50 if you require electricity. Each Food Vendor space is \$75 and has water and electricity. Powered booths are limited, so we ask that you get electricity only if your craft requires it.
2. **We will accept applications up to Wednesday March 3rd, 2021**
3. **Deadline for refunds is Friday, February 12th.**

Fees: \$30 per 12X12 spaces without electricity
\$50 per 12X12 spaces with electricity
\$75 per 12X12 spaces for Food Vendors (includes electricity and water) **There will be a maximum of 6 Food Vendors and we would have to have your application and fee paid in order to reserve your spot.**

Please return the application and make checks payable to:

Evergreen-Conecuh Chamber of Commerce
Attn: Collard Green Festival
100 Depot Square
Evergreen, AL 36401

Questions: Contact Evergreen-Conecuh Chamber of Commerce
Office: 251-578-1707
Fax: 251-578-1044
Email: chamrac@evergreenal.org or scoleman@evergreenal.org



2021 Collard Green Festival Vendor Application

Name _____

Contact _____ Email _____

Address _____

City _____ State _____ Zip _____

Phone _____ Website _____

Facebook Page _____

Number of Spaces Desired _____ if you need Electricity please circle what AMP you will need
 Amount Paid _____ 110V 220V 240V



Please measure trailer from the end of the tongue to the other end of trailer. If you have a back door to trailer that you have to go in and out of, please include measurements with your door open. Our booth spots are 12 by 12, so if your trailer measures 14ft long with the tongue or your tent is bigger than a 12 by 12, then you will have to purchase 2 spots. PLEASE NOTE: We cannot accommodate you on the day of the festival if your trailer/tent does not fit in the booth spots that you paid for, no money will be refunded.

Describe what you exhibit in detail:

Signature _____ Date _____

By signing the *Application Form*, you agree to release the Evergreen-Conecuh County Chamber of Commerce, the City of Evergreen, Conecuh County, and all its affiliates from liabilities associated with your participation as a vendor at the Collard Green Festival.

You also agree to follow the Guidelines as stated above. The Evergreen-Conecuh Chamber of Commerce reserves the right to reject any application that does not abide by the Collard Green Festival Guidelines.

OFFICE USE ONLY:

Date Received _____ Amount Paid _____ Check # _____

Site Assignment _____ Electricity Y N